# Organization: CitiLookout

# Job Title: TRC Clinical Trauma Counselor

**Reports to:** Clinical Counseling Supervisor

**JOB SUMMARY:** Provides 16 week plus trauma counseling for victims of crime.

**ESSENTIAL FUNCTIONS:** Includes the following.

1. Diagnose and establish a treatment plan for persons who have experienced trauma as a victim or a family of a victim.
2. Counsel clients with different disabilities, ethnicities, faiths or nonbelievers, gender, gender identities, or ages.
3. Counsel clients from socioeconomic backgrounds who are underprivileged or economically challenged
4. Work with victims of trauma; crime or violence, sexual or domestic abuse, or other.
5. Follow and adhere to all required reporting for abuse and neglect.
6. Establish a trusting and confidential relationship with clients as well as employees or volunteers.
7. Calm clients who may demonstrate anger, hostility or could be dangerous to others or themselves.
8. Document and report all necessary information and retain in a confidential manner.
9. Receive phone calls and respond to clients or others’ concerns.
10. Collaborate with peers, clinical supervisor, employees and volunteers to the extent applicable.
11. Be prompt with clients and supervisory or staff meetings.
12. Advocate for the client(s) and collaborate with treating physicians, courts, or agencies.
13. Schedule appointments and maintain related effectiveness.
14. Keep the supervisor aware of emerging or critical issues.
15. Desire to maintain or improve skills by attending approved training.

**PRINCIPAL CHALLENGES:**

The principal challenge of this position is to responsibly and compassionately counsel victims of crime in trauma therapy.

# JOB LATITUDE AND AUTHORITY:

The Clinical Trauma Counselor performs duties under the supervision and authorization of the Clinical Counseling Supervisor.

**KNOWLEDGE AND SKILLS:**

To perform competently in this position, the Clinical Trauma Counselor will have a Master’s Degree, a license in the state of Ohio, and specialized training in the trauma field.

**EDUCATION AND EXPERIENCE:**

A Master’s Degree in Professional Counseling, Marriage and Family Therapy, or Social Work and be licensed in the State of Ohio. Must specialize and be trained in trauma therapy.

I accept the responsibilities of the “Clinical Trauma Counselor” as defined by this job description.

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*Employee Signature Date*

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*Director Date*